

SCHOOL DEVELOPMENT PLAN 2015-2018

Name of School: Forest Town School

District: D9

EMIS Number: 130377

Focus Area	Objective	Activity	Output	Performance Indicators	Resources	Time Frame	Budget / Costing	Progress/ Comments
Basic Functionality	Increase Fundraising	Employ a full-time fundraiser		Increased funds available annually, to pay salaries and for ongoing maintenance	Dudu, Mondli and co-opted members of the SGB	Ongoing	None	
Leadership, Management and Communication	To have a SGB that functions well, with good communication between all members	Members of the SGB to be well-informed at all times, on all matters pertaining to the running of the school		Well-run SGB and good relationship with school management and staff	Anver, Valentia, David, Louise, Ursula via: emails, telephone calls and meetings	2015-2018	None	
Governance and Relationship	To ensure all policies and guidelines are up-to-date, to ensure the safety and security of learners and protection of	Louise and Ursula to ensure each member of the SMT has a copy of all policies and guidelines, and		All staff members are aware of the contents of each policy and guideline, and are consistent with the	SGB members	2015-2018		

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	staff	that each staff member is familiarised with them		adherence to them				
Quality of Teaching, Learning and Educator Development	The continual professional development of teachers and therapists, in order to promote quality of education	Provide opportunities for staff to attend courses relevant to their areas of teaching and therapy Financial assistance to staff wanting to attend relevant courses would be welcome		All staff receive their required CPD/CPDT points they require annually Fundraising to ensure that sufficient funds are available, in order to subsidise a variety of courses	Teachers and therapists belonging to professional bodies make staff aware of courses being offered and/or provide feedback to staff <i>Fundraising</i>	2015-2018		
Curriculum Provisioning and Resources	Increase teaching and therapy staff for relevant phases and therapies	Fundraising in order to pay staffing salaries per annum		An adequate amount of teachers and/or therapists are employed, to cope with learner numbers in each phase	<i>Fundraising</i>	Reviewed annually		

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Learner Achievement	To promote more sports and cultural activities offered at the school	Networking with other schools To ensure sufficient funds are available to the sports committee at the school		Additional sports and cultural activities become available to the children at the school	Sports Committee <i>Fundraising</i>	2015-2018		
School Safety, Security and Discipline	To ensure learner safety at the school	Install a camera system in the school and assign a person to monitor it from an office Fundraise for additional GA posts		Cameras are installed in the hall Increased number of GA's to enhance supervision, and thus, learner safety	<i>Fundraising</i>	2015-2018	R50 000- R60 000 p.a.	
Learner Achievement, Parents and the Community	To increase marketing of the school	Establish a marketing committee to promote Forest Town as an institution of educational		Other schools, hospitals, and the general public are aware of the programs being offered at Forest Town	Marketing committee of the SGB	2015-2018		

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		excellence		school. This will in turn increase referrals to the school and grow learner numbers				

SGB Chairperson: _____

Signature: _____

Date: _____

Principal: _____

Signature: _____

Date: _____